



At Dick's Sanitation ("DSI") we believe our most important asset is the people who make up our company. Our standards and objectives are high. We are committed to the team philosophy and believe that our common effort will build an organization of which we can be proud.

As a family owned company since 1966 that started with one route and one truck, we have grown to over 140 employees and operate 90 trucks. Our company offers a wide variety of services, including: residential, multi-family, commercial, compactor, and roll-off services.

We continue to grow and evolve with the following **Operating Philosophy**:

Quality and Service for the Customers
Opportunity and Prosperity for the Individual
Profitability and Growth for the Organization

At *DSI* we are committed to the continual fulfillment of these principles through teamwork. Teamwork empowers individuals to achieve and innovate by vesting in them the authority to act and the responsibility for results. Improved communication encourages cooperation and involvement in the pursuit of common objectives.

It is the **QUALITY** of our **EMPLOYEES** that ensures the **FUTURE** of our company. Come join us!

We currently are seeking people with **DRIVE** to join our team of dedicated individuals. DSI offers a great work atmosphere with competitive pay and great benefits, including weekly pay periods, Paid Time Off, paid holidays, medical, dental, vision, life, and disability insurance, as well as company match 401(k), free residential sanitation service, health club discount, and much more!

We are currently seeking an **Assistant Fleet Manager** to join our team. **We are offering this position as either a 4-10 hour day afternoon shift position (approx. hours 2PM-midnight) OR a 5-8 hour afternoon shift Monday through Friday (4-midnight M-Th and days on Friday).** We're open to some flexibility in a schedule for the right candidate. This is a great opportunity for someone that would like to share their passion and knowledge in diesel mechanics! As an Assistant Fleet Manager with DSI you will not only work with our day shift Manager to assist in the supervision, training, and development our diesel mechanics and shop helpers, but you will also provide back up diesel mechanic assistance and troubleshooting as needed.

PRIMARY DUTIES

- Provide oversight and direction as needed to our mechanics and shop helpers
- Assist in the planning and scheduling of all preventative and on-time maintenance of our fleet to increase productivity
- Perform inspections of repairs to ensure work orders are complete, thorough and in accordance with regulations. Provide constructive feedback including feedback regarding opportunities for improvement.
- May be required to operate a company provided motor vehicle in order to pick up parts and/or personnel.
- Test drive company fleet following maintenance to ensure top performance.

MINIMUM QUALIFICATIONS

- Minimum of 5+ of years in heavy duty maintenance technician/mechanical experience.
- Must have a high school diploma or GED equivalent.
- Basic knowledge of Microsoft Office suite and internet browsers.
- Must pass DOT pre-employment drug screen and background check
- Must hold and maintain a Class B CDL
- High degree of accuracy and attention to detail is required
- Must have exceptional communication skills in order to effectively and tactfully deal with internal and external customers
- Must be legally eligible to work in the United States without sponsorship or future sponsorship

PREFERRED QUALIFICATIONS

- Previous lead and/or supervisory experience is preferred.

ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES

- Considerable knowledge of operating principals of diesel powered engines.
- Ability to diagnose operating defects in diesel equipment to determine the type and extent of repairs needed.
- Ability to maintain routine clerical records on equipment repaired.
- Ability to plan, organize, and schedule shop duties.
- Ability to frequently and safely push, pull, bend, twist, sit, stand, and occasionally lift up to 70 pounds
- Ability to work around dust, fumes, chemicals, and loud noises
- Working ability to read and follow written and oral instructions and to hear at a level sufficient to communicate with staff.
- Ability to understand and carry out oral and written instructions.
- Ability to maintain effective working relationships with peers, customers, and supervisors.
- Ability to maintain a strong attention to detail.
- Ability to communicate effectively and proficiently in both oral and written form.
- Ability to work a consistent work schedule and punctuality is required
- Ability to work independently.
- Ability to adhere to company rules and regulations
- Ability and desire to work successfully in a small, family owned environment.
- Ability and desire to share knowledge and teach others.

If becoming an Assistant Fleet Manager with DSI moves you, please e-mail your cover letter and/or résumé to lpike@dickssanitation.com and kcromer@dickssanitation.com. Or apply on Indeed.